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Montana Office of Public Instruction
www.opi.mt.gov

Summer Food Service Program Pre-Approval Site Visit Form

Site Name _____ Phone Number _____

Site Address _____

Name of person to contact for use of site _____

Type of Site _____ Recreational
 _____ School
 _____ Church
 _____ Playground
 _____ Park
 _____ Residential Camp
 _____ Other, Explain _____

Estimated number of children the site could serve _____

Estimated number of needy children in the area _____

Estimated number of personnel needed to adequately supervise the food service _____

Is another site needed in this area? _____ Yes _____ No

Is the food preparation area on site? _____ Yes _____ No

If no, what satellite facility will serve this site? _____

Is there a place to store prepared or delivered food? _____ Yes _____ No

Is there a place to store summer food service records? _____ Yes _____ No

Describe the facility and equipment

Seating Capacity _____ Dining Tables _____

Refrigeration _____ Milk Coolers _____

Frozen Storage _____ Dry storage _____

Stoves _____ Ovens _____

Holding Facilities _____ Serving Counters _____

Are utilities operable? _____ Gas _____ Electricity
 _____ Hot Water _____ Cold Water
 _____ Other, Explain _____

If outside, describe shelter for inclement weather _____

Is the facility adequate to meet the needs of this proposed meal service? _____ Yes _____ No

If no, comment: _____

Has the facility been inspected by the county sanitarian? _____ Yes _____ No

If no, when will the inspection be made? _____

What types of organized activities are possible or planned at this site? _____

List problems that may need to be corrected before the program begins _____

I certify that this site was inspected prior to implementing the Summer Food Service Program.

Signature

Date